

CONSTITUTION AND ETHICS COMMITTEE	AGENDA ITEM No. 14
11 MARCH 2019	PUBLIC REPORT

Report of:	Fiona McMillan, Director Law and Governance and Monitoring Officer	
Cabinet Member(s) responsible:	Councillor David Seaton, Cabinet Member Resources	
Contact Officer(s):	Dan Kalley, Senior Democratic Services Officer	Tel. 296334

WORK PROGRAMME, FUTURE DATES AND MEMBER ISSUES

R E C O M M E N D A T I O N S	
FROM: Fiona McMillan, Director of Law and Governance and Monitoring Officer	Deadline date: N/A
<p>It is recommended that the Constitution and Ethics Committee</p> <p>1. Notes and agrees the Work Programme for the remainder of the municipal year 2018/19</p>	

1. ORIGIN OF REPORT

- 1.1 This is a standard report to the Constitution and Ethics Committee which forms part of its agreed work programme. This report provides details of the Draft Work Programme for the following municipal year.

2. PURPOSE AND REASON FOR REPORT

- 2.1 The programme can be refreshed throughout the year in consultation with senior officer and the Committee membership to ensure that it remains relevant and up to date. In addition, any delays in reporting issues are recorded so that they do not drop off the committee agenda.
- 2.2 This is also an opportunity for Members of the Committee to raise any issues of concern under the Committee's terms of reference for discussion or addition to the work programme.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. IMPLICATIONS

Financial Implications

- 4.1 There are none.

Legal Implications

4.2 There are none.

Equalities Implications

4.3 There are none.

5. APPENDICES

5.1 Appendix A - Work Programme 2018/19.

APPENDIX A

DATE: 11 MARCH 2019			
		Section / Lead	Description
	Officer Employment Rules	Karen Craig HR	Pippa to set up meeting before report deadline.
	Committee on Standards in Public Life	Fiona McMillan	To allow the Committee to make proposals following Committee on Standards in Public Life report
	Alterations to deal with motions and amendments	Fiona McMillan/Dem Services	To look at proposals for altering way motions and amendments are dealt with
	Petitions scheme update	Fiona McMillan	To include verge parking as separate route from the normal petitions scheme.
	Council Start times	Dem Services	To review consultation with Councillors
	Social Media Policy	Dem Services	Councillor Social Media Policy
	INFORMATION AND OTHER ITEMS		
	Dispensations Issues	Fiona McMillan Legal	To receive an update on the use of dispensations.
	Update on National Issues	Fiona McMillan Legal	To receive a report on any issues of national importance
	Update on Parish Council Register of Interests	Linda Letch/Claire Osborne	To receive an update on progress with Parish Council register of interests.
	Report on Code of Conduct Issues	Fiona McMillan	To receive an update as to any code of conduct cases

	Work Programme 2018 / 2019	Democratic Services Dan Kalley	
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DATE: 8 JULY 2019 (TBC)

		Section / Lead	Description
	Scrutiny update from Government	Dem Services	To receive a report on conclusions and findings from government report.
	Officer Code of Conduct	Fiona McMillan	To update the Officer Code of Conduct
	INFORMATION AND OTHER ITEMS		
	Dispensations Issues	Fiona McMillan Legal	To receive an update on the use of dispensations.
	Update on National Issues	Fiona McMillan Legal	To receive a report on any issues of national importance
	Update on Parish Council Register of Interests	Linda Letch/Claire Osborne	To receive an update on progress with Parish Council register of interests.
	Report on Code of Conduct Issues	Fiona McMillan	To receive an update as to any code of conduct cases
	Work Programme 2019 / 2020	Democratic Services Dan Kalley	

DATE: 6 JANUARY 2020 (TBC)

	Section / Lead	Description
INFORMATION AND OTHER ITEMS		
Dispensations Issues	Fiona McMillan Legal	To receive an update on the use of dispensations.
Update on National Issues	Fiona McMillan Legal	To receive a report on any issues of national importance
Update on Parish Council Register of Interests	Linda Letch/Claire Osborne	To receive an update on progress with Parish Council register of interests.
Report on Code of Conduct Issues	Fiona McMillan	To receive an update as to any code of conduct cases
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